

**Notice of Proposed Changes to the Local Rules of the
United States Bankruptcy Court for the District of Kansas
To Become Effective March 17, 2024**

The United States Bankruptcy Court for the District of Kansas gives notice of proposed changes to the Local Bankruptcy Rules (“LBRs”) that will become effective March 17, 2024, unless comments are received that precipitate further review. Interested persons, whether or not members of the bar, are invited to submit comments addressed to:

Clerk of the U.S. Bankruptcy Court, District of Kansas
401 N. Market, Room 167
Wichita, Kansas 67202
or
David_Zimmerman@ksb.uscourts.gov.

All comments must be in writing and must be received by the Clerk no later than **February 1, 2024**, to be considered by the Court.

The Court proposes to amend the Local Rules of the United States Bankruptcy Court for the District of Kansas as follows:

LBR 2002.2: When an agency of the federal government or the State of Kansas is a creditor, this rule requires notice to be given at the address designated for that entity. The rule is amended to remove the list of addresses from the rule and post the addresses on the court’s public web page. The amended rule also states that government agencies are responsible to promptly notify the Clerk of Court of changes to their noticing address. Note: State and Federal agencies may request that their noticing address be updated at any time pursuant to LBR 2002.2 by submitting an address change in writing to the Clerk.

LBR 3002.1.1.(d)(4): When a mortgage creditor alleges the debtor defaulted it must send a letter to the debtor and the debtor’s attorney. The rule is amended to require the mortgage creditor to send a copy of the letter alleging default by email to the debtor’s attorney.

LBR 4004.1(a): The rule is amended to clarify that the combined Certification of Debtor and Motion for Entry of Discharge that is required to obtain a discharge under 11 U.S.C. § 1228(a) or § 1328(a) does not apply to hardship discharges under § 1228(b) and § 1328(b).

LBR 4070.1(b): When a creditor holds an allowed claim that is secured by the debtor’s motor vehicle, the creditor may make a written demand for proof of insurance that is served on the debtor and debtor’s attorney by first-class mail. The rule is being amended to require the creditor to send a copy of the written demand by email to the debtor’s attorney.

Amended language is noted below in red.

Proposed Changes to Local Rules

LBR 2002.2

SCHEULING, LISTING, AND NOTICING THE UNITED STATES AND AGENCIES OF THE STATE OF KANSAS AS A CREDITOR

(a) **Departments, Agencies, and Instrumentalities of the United States.** When a department, agency, or instrumentality of the United States is a creditor, the schedules and matrix must list that agency at the address provided in [subsection \(a\) of Appendix 1-01 to LBR 2002.2](#) posted on the court's public website at [https://www.ksb.uscourts.gov/local-rules/\[precise web page\]](https://www.ksb.uscourts.gov/local-rules/[precise web page]) ~~this rule~~. Any notice or service given to an address listed pursuant to ~~in~~ this rule will be in addition to any notice required by statute, rule or regulation. *See also* D. Kan. LBR 7004.1 and Fed. R. Bankr. P. 7004(b)(4) and (5) regarding service in adversary proceedings and contested matters.

~~(b) United States Attorney's Office. When any department, agency, or instrumentality of the United States is a creditor, the schedule of creditors and matrix must also list the United States Attorney's Office located in the division headquarters where the petition for relief is filed. The addresses are:~~

~~1. Office of United States Attorney
— Robert J Dole US Courthouse Suite 360
— 500 State Avenue
— Kansas City KS 66101-2433~~

~~2. Office of United States Attorney
— US Courthouse Suite 290
— 444 Southeast Quincy Street
— Topeka KS 66683-3592~~

~~3. Office of United States Attorney
— 1200 Epic Center
— 301 N Main
— Wichita KS 67202-4812~~

~~(c) Addresses for certain Departments, Agencies and Instrumentalities of the United States. When one of the following departments, agencies, or instrumentalities of the United States is a creditor, the schedule and matrix must list the agency at the address indicated:~~

~~1. DEPARTMENT OF AGRICULTURE
— (excepting Farm Service Agency and Rural
— Development, which are individually listed)
— Office of the General Counsel
— United States Department of Agriculture
— PO Box 419205 Mail Stop 1401
— Kansas City MO 64141-6205~~

~~— Farm Service Agency
— 3600 Anderson Avenue
— Manhattan KS 66503-2511~~

~~— USDA Rural Development
— PO Box 66879
— St Louis MO 63166~~

~~2. DEPARTMENT OF EDUCATION (DOE)~~

~~— For noticing on schedules and the matrix:
— US Department of Education
— PO Box 16448
— St Paul MN 55116-0448~~

~~— US Department of Education
— Business Operations/Federal Student Aid
— 50 United Nations Plaza
— Mailbox 1200 Room 1176
— San Francisco CA 94102~~

~~— For service of process, such as adversary
— proceedings:
— Education Department
— Office of General Counsel
— 400 Maryland Ave NW Room 6E353
— Washington DC 20202-2110~~

~~3. DEPARTMENT OF HEALTH AND HUMAN
— SERVICES (HHS)~~

~~— US Dept of Health and Human Services
— Office of the General Counsel
— 601 East 12th Street Room N1800
— Kansas City MO 64106~~

~~4. DEPARTMENT OF HOUSING AND URBAN
— DEVELOPMENT (HUD)~~

~~— Regional Counsel
— Dept of Housing and Urban Development
— Gateway Tower II Room 200
— 400 State Avenue
— Kansas City KS 66101-2406~~

~~5. INTERNAL REVENUE SERVICE (IRS)~~

~~— Internal Revenue Service
— PO Box 7346
— Philadelphia PA 19101-7346~~

~~6. SMALL BUSINESS ADMINISTRATION (SBA)~~

~~—— District Counsel
—— US Small Business Administration
—— 10675 Bedford Ave Suite 100
—— Omaha NE 68127~~

~~7. SOCIAL SECURITY ADMINISTRATION~~

~~—— SSA OGC Office of Program Lit Bankruptcy
—— 6401 Security Boulevard
—— Baltimore MD 21235~~

~~8. UNITED STATES POSTAL SERVICE~~

~~—— Law Department
—— US Postal Service
—— 9350 South 150 East
—— Suite 800
—— Sandy UT 84070 2716~~

~~9. VETERANS ADMINISTRATION (VA)~~

~~—— VA DMC
—— PO Box 11930
—— St Paul MN 55111 0930~~

(bd) Departments, Agencies and Instrumentalities of the State of Kansas. When any department, agency, or instrumentality of the State of Kansas is a creditor, the schedules and matrix must list that agency at the address provided in **subsection (b) of Appendix 1-01 to LBR 2002.2** posted on the court's public website at [https://www.ksb.uscourts.gov/local-rules/\[precise webpage tbd\]](https://www.ksb.uscourts.gov/local-rules/[precise webpage tbd]) ~~this rule~~. Any notice or service given to an address listed pursuant to ~~in~~ this rule will be in addition to any notice required by statute, rule or regulation. *See also* D. Kan. LBR 7004.1 and Fed. R. Bankr. P. 7004(b)(6) regarding service in adversary proceedings and contested matters.

~~**(e) Addresses for certain Departments, Agencies and Instrumentalities of the State of Kansas.** When one of the following departments, agencies, or instrumentalities of the State of Kansas is a creditor, the schedule and matrix must list the agency at the address indicated:~~

~~1. Kansas Department of Administration~~

~~—— OSM Payroll Garnishments
—— ESOB Suite 300
—— 700 SW Harrison St
—— Topeka KS 66603~~

~~2. Kansas Department for Aging and Disability~~

~~—— Services
—— c/o Chief Counsel
—— New England Building
—— 503 S Kansas Ave
—— Topeka KS 66603-3404~~

3. ~~Kansas Department of Agriculture
— Office of Chief Counsel
— 1320 Research Park Dr
— Manhattan KS 66502~~

4. ~~Kansas Department of Commerce
— Attn Legal Department
— 1000 SW Jackson
— Suite 100
— Topeka KS 66612-1354~~

5. ~~Kansas Department of Education
— Landon State Office Building
— 900 SW Jackson Street Suite 102
— Topeka KS 66612~~

6. ~~Kansas Dept of Health and Environment
— Office of Legal Services
— 1000 SW Jackson Suite 560
— Topeka KS 66612-1368~~

7. ~~Kansas Department of Labor
— Attn Legal Services
— 401 SW Topeka Blvd
— Topeka KS 66603-3182~~

8. ~~Kansas Department of Revenue
— Civil Tax Enforcement
— PO Box 12005
— Topeka KS 66601-2005~~

9. ~~Kansas Dept for Children and Families
— Office of the Secretary
— 555 S Kansas Ave 6th Floor
— Topeka KS 66603~~

10. ~~Kansas Department of Transportation
— Eisenhower State Office Bldg
— 3rd Floor West
— 700 SW Harrison
— Topeka KS 66603-3745~~

11. ~~Kansas Department of Wildlife and Parks
— 1020 South Kansas Ave
— Room 200
— Topeka KS 66612-1233~~

(c) Responsibility to Update Addresses. A federal or state department, agency, or instrumentality with a noticing address listed in Appendix 1-01 to LBR 2002.2 is responsible to promptly inform the Clerk of any change to that address.

* * *

As amended 3/17/24, 3/17/23, 3/17/21, 3/17/20, 3/17/19, 3/17/18, 3/17/16, 3/17/15, 3/17/14, 3/17/13, 3/17/12, 3/17/11, 3/17/08.

Appendix 1-01 to LBR 2002.2
Noticing Addresses for the United States and Agencies of the State of Kansas as a Creditor
(Rev. 3/17/2024)

(a) Departments, Agencies, and Instrumentalities of the United States.

(1) United States Attorney's Office. When any department, agency, or instrumentality of the United States is a creditor, the schedule of creditors and matrix must also list the United States Attorney's Office located in the division headquarters where the petition for relief is filed. The addresses are:

A. Office of United States Attorney
Robert J Dole US Courthouse Suite 360
500 State Avenue
Kansas City KS 66101-2433

B. Office of United States Attorney
US Courthouse Suite 290
444 Southeast Quincy Street
Topeka KS 66683-3592

C. Office of United States Attorney
1200 Epic Center
301 N Main
Wichita KS 67202-4812

(2) Addresses for certain Departments, Agencies and Instrumentalities of the United States. When one of the following departments, agencies, or instrumentalities of the United States is a creditor, the schedule and matrix must list the agency at the address indicated:

A. DEPARTMENT OF AGRICULTURE (except for Farm Service Agency and Rural Development, which are individually listed)
Office of the General Counsel
United States Department of Agriculture
PO Box 419205 Mail Stop 1401
Kansas City MO 64141-6205

Farm Service Agency
3600 Anderson Avenue
Manhattan KS 66503-2511

USDA Rural Development
PO Box 66879
St Louis MO 63166

B. DEPARTMENT OF EDUCATION (DOE)

For noticing on schedules and the matrix:

US Department of Education
PO Box 16448
St Paul MN 55116-0448

US Department of Education
Business Operations/Federal Student Aid
50 United Nations Plaza
Mailbox 1200 Room 1176
San Francisco CA 94102

For service of process, such as adversary
proceedings:

Education Department
Office of General Counsel
400 Maryland Ave NW Room 6E353
Washington DC 20202-2110

C. DEPARTMENT OF HEALTH AND HUMAN SERVICES (HHS)

US Dept of Health and Human Services
Office of the General Counsel
601 East 12th Street Room N1800
Kansas City MO 64106

D. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD)

Regional Counsel
Dept of Housing and Urban Development
Gateway Tower II Room 200
400 State Avenue
Kansas City KS 66101-2406

D. INTERNAL REVENUE SERVICE (IRS)

Internal Revenue Service
PO Box 7346
Philadelphia PA 19101-7346

E. SMALL BUSINESS ADMINISTRATION (SBA)

District Counsel
US Small Business Administration
10675 Bedford Ave Suite 100
Omaha NE 68127

F. SOCIAL SECURITY ADMINISTRATION

SSA OGC Office of Program Lit Bankruptcy
6401 Security Boulevard
Baltimore MD 21235

G. UNITED STATES POSTAL SERVICE

Law Department
US Postal Service
9350 South 150 East
Suite 800
Sandy UT 84070-2716

H. VETERANS ADMINISTRATION (VA)

VA DMC
PO Box 11930
St Paul MN 55111-0930

(b) Departments, Agencies and Instrumentalities of the State of Kansas. When one of the following departments, agencies, or instrumentalities of the State of Kansas is a creditor, the schedule and matrix must list the agency at the address indicated:

A. Kansas Department of Administration

OSM Payroll Garnishments
ESOB Suite 300
700 SW Harrison St
Topeka KS 66603

B. Kansas Dept for Aging and Disability Services

c/o Chief Counsel
New England Building
503 S Kansas Ave
Topeka KS 66603-3404

C. Kansas Department of Agriculture

Office of Chief Counsel
1320 Research Park Dr
Manhattan KS 66502

- D. Kansas Department of Commerce
Attn Legal Department
1000 SW Jackson
Suite 100
Topeka KS 66612-1354

- E. Kansas Department of Education
Landon State Office Building
900 SW Jackson Street Suite 102
Topeka KS 66612

- F. Kansas Dept of Health and Environment
Office of Legal Services
1000 SW Jackson Suite 560
Topeka KS 66612-1368

- G. Kansas Department of Labor
Attn Legal Services
401 SW Topeka Blvd
Topeka KS 66603-3182

- H. Kansas Department of Revenue
Civil Tax Enforcement
PO Box 12005
Topeka KS 66601-2005

- I. Kansas Dept for Children and Families
Office of the Secretary
555 S Kansas Ave 6th Floor
Topeka KS 66603

- J. Kansas Department of Transportation
Eisenhower State Office Bldg
3rd Floor West
700 SW Harrison
Topeka KS 66603-3745

- K. Kansas Department of Wildlife and Parks
1020 South Kansas Ave
Room 200
Topeka KS 66612-1233

* * *

LBR 3002.1.1
REQUIRED STATEMENTS FOR SECURED DEBTS ON A PERSONAL RESIDENCE

...

(d) Mortgage Creditor's Duties.

...

(4) If the case is a Chapter 12 or 13 case where the secured consumer debt is not modified or paid through the plan, and the Mortgage Creditor believes the debtor is in default, the Mortgage Creditor shall send a letter alleging such default to the debtor and debtor's attorney, **and also by email to debtor's attorney**, not less than 14 days before taking any steps to modify the automatic stay. Such written notice of default shall not be required in instances where the debtor has filed with the Court a plan or plan modification in which the debtor makes known the intent to abandon or surrender the property securing the Mortgage Creditor's claim.

...

As amended **3/17/24**, 3/17/18.

LBR 4004.1
DISCHARGE IN CASES UNDER CHAPTER 11 SUBCHAPTER V,
CHAPTER 12, AND CHAPTER 13

(a) Chapter 12 and Chapter 13 Cases. Debtor shall file with the Court a combined Certification of Debtor and Motion for Entry of Discharge in order to obtain a discharge **upon completion of all plan payments under 11 U.S.C. § 1228(a) or § 1328(a)**.

...

As amended **3/17/24**, 3/17/23, 3/17/21.

LBR 4070.1
INSURANCE ON MOTOR VEHICLES

...

(b) Proof of Insurance. Except as provided in § 1326(a)(4), proof of insurance against physical damage and loss for any motor vehicle belonging to or leased by the debtor or the estate that is subject to the lien of a creditor holding an allowed secured claim must be furnished to the trustee and the creditor at or before the meeting held under § 341, or on written demand of the creditor. Written demand by the creditor for proof of insurance must be served on the debtor by first-class mail and on debtor's attorney by first-class mail **and by email**, or ECF notification. Failure to furnish proof of insurance at or before the meeting held under § 341 or on written demand as provided by these rules is presumed to mean there is no insurance in effect. Any written "binder" must be followed by proof of permanent insurance.

...

As amended **3/17/24**, 3/17/09, 3/17/05.