

**IN THE UNITED STATES BANKRUPTCY COURT
FOR THE DISTRICT OF KANSAS**

IN RE:

[Debtor Name]

**Case No. [Case No.]
Chapter [Ch]**

Debtor(s)

HEARING SCHEDULING ORDER

This proceeding having come before the Court for scheduling, pretrial conference or status conference on _____, the Court makes the following orders:

1. The following matter(s) are for evidentiary hearing at the date and time set below:

2. Discovery shall be noticed so as to be completed on or before [Discovery ddl].

3. The parties shall file their witness and exhibit *lists* with the Court on or before [Witness List Ddl] and contemporaneously exchange their *lists* with the other parties to the evidentiary hearing. All exhibits shall be identified as follows: Plaintiff(s)/Movant(s) shall use numerical symbols and Defendant(s)/Non-Movant(s) shall use alphabetical symbols. Witnesses and exhibits not identified, other than those solely for impeachment, are subject to not being permitted to testify or be received in evidence, respectively, except by agreement of counsel or upon order of the Court.

PAGE TWO
HEARING ORDER

Case No. [Debtor name]

4. Motions in Limine shall be filed on or before [Motion in Limine due date] and the Court will rule on those motions at Trial unless the Court grants a request for an earlier ruling.

5. No later than three (3) full business days before trial, all parties shall submit to the clerk's office via e-mail at KSBWichita.Exhibits@ksb.uscourts.gov or deliver a flash drive (subject to redaction of personal information) of all proposed exhibits in PDF format. Each PDF document may contain up to fifty (50) exhibits, with each individual exhibit marked per LBR 9072.1, bookmarked if possible, and paginated to ensure easy navigation. The first page of the PDF file shall be the Exhibit Sheet that accompanies the trial reminder letter and is used to track offering, objections, and admission of exhibits. One paper set of exhibits shall also be delivered to the clerk's office, tabbed, paginated and in notebooks for witness use at any live hearing and as a file copy. A complete set of exhibits shall also be delivered by each party to opposing counsel, unrepresented parties, and if applicable, any witness scheduled to appear remotely. Exhibits provided to remotely appearing witnesses shall be in paper form, tabbed, paginated and in notebooks. All exhibits must be clearly legible. Exhibits exchanged between parties can be in any format agreed between counsel and parties. *Actual exhibits should NOT be filed with the Court.*

6. The attorneys who will conduct the hearing will appear at a Final Status Conference on [Pretrial hearing date], at [Pretrial Time], in Courtroom 150, U.S. Courthouse, 401 North Market, Wichita, Kansas.

7. If required, counsel shall submit to the Court a pretrial order in Microsoft Word format, by ____ .

8. The trial or hearing shall commence on the ____ day of ____, 20 __, at __.m. and is expected to take _____. Trial will be conducted in Courtroom 150, U.S. Courthouse, 401 North Market, Wichita, Kansas. Please note this matter is being set on a two (2) day stacking trial docket.

9. The parties consent to the Bankruptcy Court's jurisdiction to hear and decide this matter, including its authority to enter final judgment in this matter. If the Court lacks power to enter a final judgment under 28 U.S.C § 157 (c) or §1334, it will submit proposed findings of fact and conclusions of law to the District Court. A timely, written demand for a trial by jury has not been made.

10. Counsel shall advise their clients and witnesses to dress appropriately for appearances in Court. Shorts, sandals, collar-less shirts including tee shirts and tank tops, are not acceptable. Only attorneys who are admitted to the Bar of the U.S. District Court for this District may bring cell phones, tablets, or other electronic items into the courthouse.

###