

## **Judge Herren's September 17, 2020 Wichita Status, Pre-trial Scheduling and 105d Status Conferences**

Updated September 14, 2020

Judge Herren's hearings scheduled for **September 17, 2020** will be conducted **by telephone**. When phoning in, please remain silent until you hear your case called - you may enter your appearance at that time.

To call in for the docket:

**1-888-273-3658**

Access Code:

**6852515#**

9:00 am Status Conferences running through 11:00 am.

11:00 am Pretrial Scheduling and Status Conferences.

1:30 pm 105d Status Conference.

### **Conference Call Etiquette:**

1. Call in 10 minutes prior to your hearing time. Please note that there may be a hearing already in progress as these cases are set at 10 minute increments and run back to back.
2. Use a land line, when possible, so that the Court can hear you more clearly and for the benefit of the ECRO recording.
3. When you call in, place your phone on mute. Only unmute your phone when your case is called.
4. Please do not put your phone on speaker when talking as it is difficult for the Court to hear you clearly.
5. Do not place your phone on HOLD. This often causes music to be played which everyone else on the call will hear and it interferes with the ECRO recording.
6. Announce your name EACH time you begin speaking.
7. Speak slowly and clearly.
8. Do not interrupt speakers.

Check our website for updates at this link: <https://www.ksb.uscourts.gov>