

Judge Herren's August 20, 2020 Wichita Status, Pre-trial Scheduling and 105d Status Conferences

Updated August 17, 2020

Judge Herren's hearings scheduled for **August 20, 2020** will be conducted **in-person**; however, any person who prefers to appear by phone may do so. **If you choose to appear by phone, please contact Marnie or Annette in the Clerk's office so we can add you to the call-in list.** When phoning in, please remain silent until you hear your case called - you may enter your appearance at that time.

To call in for the docket: **1-888-273-3658**
Access Code: **6852515#**

Beginning at 9:00 am, Status Conferences running through 11:00 am.
Beginning at 11:00 am, Pretrial Scheduling and Status Conferences.

Conference Call Etiquette:

1. Call in 10 minutes prior to your hearing time. Please note that there may be a hearing already in progress as these cases are set at 10 minute increments and run back to back.
2. Use a land line, when possible, so that the Court can hear you more clearly and for the benefit of the ECRO recording.
3. When you call in, place your phone on mute. Only unmute your phone when your case is called.
4. Please do not put your phone on speaker when talking as it is difficult for the Court to hear you clearly.
5. Do not place your phone on HOLD. This often causes music to be played which everyone else on the call will hear and it interferes with the ECRO recording.
6. Announce your name EACH time you begin speaking.
7. Speak slowly and clearly.
8. Do not interrupt speakers.

Check our website for updates at this link: <https://www.ksb.uscourts.gov>