

**UNITED STATES BANKRUPTCY COURT
District of Kansas**

Connectivity Certification

Kansas CM/ECF Internet Training Web Sites:

CM/ECF Training Database: <https://ecf-train.ksb.uscourts.gov>

CM/ECF Attorney Tutorial: <http://www.ksb.uscourts.gov/ecf/tutorial/index.html>

Court Website: <http://www.ksb.uscourts.gov>

Name of Participant: _____

Law Firm: _____

Phone Number: _____

Training Date: _____

Complete one of the following exercises while accessing the CM/ECF Training System from your office. Use PDF's of actual documents if at all possible. Choose **all** of the following three exercises listed below that apply to **your practice** to complete your connectivity confirmation.

Exercise 1 - Debtor Attorneys

This exercise is to be completed by attorneys who primarily represent debtors in bankruptcy proceedings.

" Open a chapter 7 bankruptcy petition with two deficiencies: Schedule B and Statement of Financial Affairs. Type your case number in the space provided below.

Case Number: _____

" Upload the creditor matrix and assign the judge and trustee.

"

" In the case opened, docket a motion to avoid lien.

" docket a missing Schedule B and Statement of Financial Affairs.

"

" Open an adversary proceeding for the above-mentioned bankruptcy case. Type the case number in the space provided below.

Adversary Number: _____

Docket a request for Summons

Exercise 2 - Creditor Attorneys

This exercise is to be completed by attorneys who primarily represent creditors in bankruptcy proceedings.

In case number **02-39456**...

- " File a Motion for relief from stay for one of your clients.
- " File a response to the above-mentioned motion.
- " Open an adversary proceeding for the above-mentioned bankruptcy case. Type the case number in the space provided below.

Adversary Number: _____

Exercise 3 - Creditor Filers

This exercise is to be completed by creditor filers who primarily file proofs of claims.

In case **02-39088**...

- " File a Notice of Appearance and Request for Notice.
- " Add yourself as a creditor in each case in the format:

Your Company Name
c/o Your Name
Your Company Address
- " File a Proof of Claim.

**Once completed, please mail these homework sheets along with the appropriate registration form(s) to
U.S. Bankruptcy Court
Attn: ECF Registration
401 N. Market Street, RM 180
Wichita, KS 67202**

Please E-mail questions/comments to ecftraining@ksb.uscourts.gov