

UNITED STATES BANKRUPTCY COURT
FOR THE DISTRICT OF KANSAS

FILED
TOPEKA
JAN 07 2003

U.S. COURT OF BANKRUPTCY
By [Signature] Deputy

In Re:)
)
LADY BALTIMORE FOODS, INC.)
)
Debtor.)
_____)

Joint Administration

Case No. 02-43428-jmk ✓
Chapter 11

In Re:)
)
LADY BALTIMORE OF MISSOURI, INC.)
)
Debtor.)

Case No. 02-43429-jmk
Chapter 11

**ADMINISTRATIVE ORDER #1 ESTABLISHING NOTICE
AND MOTION PROCEDURES TO BE FOLLOWED**

This matter having come before the Court upon Debtors' Motion for Entry of Standing Order to Establish Notice and Motion Procedures (the "Motion") and the Court finding that because of the great number of creditors and other parties in interest in this case, burdensome expense and unnecessary delay will result unless a modified procedure for notice, copy and motion practice is implemented. It is, therefore, hereby,

ORDERED that:

1. As used herein, the "Master Service List" means the list annexed hereto as Exhibit 1, which list shall be updated, as necessary, but not less than monthly to add the names and mailing addresses of all those individuals and entities designated pursuant to Paragraph 4 of the Debtors' Motion. The updated Master Service List shall be filed with the Clerk of the United States Bankruptcy Court by Debtors. Individuals or entities who wish to receive all such notices are solely responsible for filing and serving their appropriate requests for such notices. With the

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establishment of the Official Creditors' Committee and the appointment of counsel thereto, the twenty largest creditors of Debtor(s) shall be deleted from the Master Service List.

2. Unless otherwise ordered, notice in accordance with the terms of this Order shall be deemed to be adequate.

GENERAL MATTERS

3. Master Service List. All filings, pleadings including those related to adversary proceedings, correspondence and other communications to the Court in this case, unless otherwise ordered by the Court, shall be filed with:

Clerk of the Court
U.S. Bankruptcy Court for the
District of Kansas
United States Courthouse
444 SE Quincy
Topeka, KS 66683

and served on those entities set forth on the Master Service List attached hereto. All service shall be made by regular first class mail,, except in emergency situations when overnight mail or facsimile is necessary. The certificate of service which must accompany each pleading shall state that service has been made on all parties listed on the Master Service List, and the date of such Master Service List shall be provided. Master Service List need not be attached to the pleadings.

4. All filings in adversary proceedings shall be served, pursuant to Fed. R. Bankr. P. 7004, upon all parties thereto and any other entities having a particularized interest in the subject of the filings.

5. All notices required by Fed. R. Bank. P. 2002(a)(2), (3) or 4001 shall be mailed to:

- (a) each entity designated on Master Service List; and

- (b) when the notice is of a proposed use, sale, lease or abandonment of property or of a hearing thereon, each entity having an interest in the property; and
- (c) when the notice relates to relief from the stay, each entity having a lien or encumbrance; and
- (d) when the notice is of a proposed compromise or settlement or of a hearing thereon, each entity who is a party to the compromise or settlement; and
- (e) when the notice is of an application for compensation or reimbursement, of expenses or of a hearing thereon, each professional person who is seeking compensation or reimbursement whose retention in these cases is authorized by this Court.

6. Pursuant to Fed. R. Bankr. 2002, notices pertaining to the § 341 meeting of creditors; hearings on dismissal or conversion; disclosure statement and plan of reorganization; the time fixed for filing proofs of claim; sale under 11 U.S.C. § 363 of substantially all of the Debtors' assets; and hearings thereon, and other notices required by this Court pursuant to 2002(f) shall be mailed to each entity on Master Service List and to all creditors and parties in interest unless otherwise ordered by the Court.

7. Notice in accordance with the provisions of this Order shall be adequate pursuant to Fed. R. Bankr. P. 2002.

MOTIONS, OBJECTIONS AND HEARING DATES

8. The procedures for motions and objections thereto shall be as follows:

- (a) It is anticipated that during the routine administration of this case, hearings will be held at 9:00 a.m. on the following dates:

January 16, 2003
 February 21, 2003
 March 13, 2003
 April 17, 2003
 May 15, 2003

at the U.S. Courthouse ~~either in Topeka, Kansas, or Kansas City, Kansas,~~
 unless otherwise announced by the undersigned Judge. All matters, unless otherwise
 otherwise

ordered by the Court, shall be heard at these regular status hearings. A docket for each hearing date shall be issued by the Court.

- (b) All motions are to be served prior to or simultaneous with submission to this Court, and must be accompanied by a Certificate of Service and Proposed Order. Agreed upon orders shall not be entered except upon separate execution by Debtors' counsel and such other parties who may be necessary under the circumstances.
- (c) The Movant is responsible for verifying available hearing dates with the Courtroom Deputy prior to noticing. A notice of hearing must accompany all motions. Initially, more frequent hearing dates may be required, and they will be appropriately scheduled by the Court. The date of the next regularly scheduled hearing date will be announced at the conclusion of each hearing date. All hearings will be held at a time and place as announced by the undersigned Judge.
- (d) Absent exigent circumstances, any motion, application, objection or other request shall be filed and served at least twenty (20) days prior to the anticipated hearing date on the motion, and must be accompanied with a Certificate of Service.
- (e) The Court may dispense with oral argument on motions and decide them on the papers.
- (f) An objection or memorandum contra to a motion made by parties in interest shall be filed and served within ten (10) days after service of the motion. Movant may have three (3) days to reply to any such memorandum.

TERMS OF THIS ORDER

9. Any party may apply for reconsideration or modification of this Order at any time.

Service of such motion shall be to persons on the Master Service List and shall be made upon at least 20 days' notice to the persons on the Master Service List. The court may amend this Order *sua sponte* at any time.

Dated:

January 7, 2003

As/ Janice Miller Karlin

United States Bankruptcy Judge
Janice M. Karlin

Order respectfully submitted by:

POLSINELLI SHALTON & WELTE
A PROFESSIONAL CORPORATION

By: James E Bird
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Lady Baltimore Of Missouri, Inc.

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CJKEL 975978

LADY BALTIMORE FOODS, INC., Case No. 02-43428-JMK
LADY BALTIMORE FOODS, INC., Case No. 02-43429-JMK

MASTER SERVICE LIST NO. 1

Lady Baltimore Foods, Inc.
Attn Tony Tarantino, Pres
1601 Farifax Trafficway
Kansas City KS 66155

Lady Baltimore of Missouri, Inc.
4550 W. Farm Rd # 130
Springfield MO 65802

Melvin Cosner
11225 Meadow Ln
Leawood KS 66211-3078

James E. Bird, Esq.
Polsinelli Shalton & Welte, PC
700 West 47th Street Ste 1000
Kansas City MO 74112

United States Trustee
Attn Joyce Owen
301 N Main Stc 500
Wichita KS 67202

U.S. Foods
Attn David Eberhardt
9755 Patuxent Woods Dr
Columbia MD 21046

Commerce Bank
Attn Lance Holden
P O Box 419248
Kansas City MO 64141

IBM Credit
91222 Collections Ctr Dr
Chicago IL 60693-1222

Union Planters
Attn Bruce Mccune
6800 College Blvd Ste 150
Overland Park KS 66211

Unified Government Treasury
710 North Seventh Street
Kansas City KS 66101

Mayer Hoffman McCann
Attn Bill Hancock
420 Nichols Rd
Kansas City MO 64112

Blackwell Sanders
Attn Steve Carmen
2300 Main
Kansas City MO 64108

Woodsmall Inc.
Arthur J. Gallager / Claims Mgmt
2345 Grand Blvd # 800
Kansas City MO 64108-2671

Allied Security
Attn Dana
3606 Horizon Dr
King of Prussia PA 19406

Ruan Truck Leasing
Attn Mark Murfin
135 S LaSalle Dept 4636
Chicago IL 60674-4636

Jack Barbaran
6900 West 129th St Ct
Overland Park KS 66209

Greene County Collector
920 Booneville
Springfield MO 65802

Con-Agra Hunt Wesson
Attn Jim Stolle
7000 West Center Rd WC-85
Omaha NE 68108-2709

Aramark Uniform Services
2500 Delaware
Des Moines IA 50317

Xerox Corporation
Attn rose
350 S Northwest Hwy
Park Ridge IL 60068

Total Print Source
7101 Summit St
Shawnee Mission KS 66216

Penske Truck Leasing
Attn Sarah
Route 10 Greenhills
Reading PA 19607

MP Industries, Inc.
Attn James Reid
102 N Cool Springs Rd.
O'Fallon MO 63366

Captive-Aire Systems
Attn Chris
112 Wheaton Dr
Youngsville NC 27596

Maher Oil
401 N Prospect
Kansas city MO 64120

Bowden Contracting
1030 Pawnee Ave
Kansas city KS 66105

Huebel Material Handling Inc.
Attn Nancy
6311 N E Equitable Rd
Kansas city MO 64120

Penmac Personnel
Attn Al
447 south Avenue
Springfield MO 65806

Ozark Mountain Petroleum
1150 E Industrial Dr
Mt Vernon MO 65712

Fagan Company
Attn Tony Wood
2835 East Division
Springfield MO 65803

Missouri Dept of Revenue
Sales Tax Division
P O Box 840
Jefferson City MO 65105

Fuel Man of St. Louis
Attn Lisa Largent
50 S Bemiston Ave
Clayton MO 63105

Nuvox Communications
5969 Collection Center Dr
Chicago IL 60693-0059

Ramada Inn Sikeston
2608 E Malone
Sikeston MO 63801

Goodyear Auto Service Center
2020 N Glenstone
Springfield MO 64802

Cintas Corporation
4600 E Mustard Way
Springfield MO 65803

Southwester Bell Telephone Company
Attn Deanna Welborn
8900 Indian Creek Pkwy
Overland Park KS 66210

Winder and Company
Attn Ed Winder
2305 West vista St
Springfield MO 65807

Waste Corporation
Attn Kris Hogan
2120 W Bennet
Springfield MO 65807

Missouri Valley Environmental
7865 Croley Blvd
Nixa MO 65714

Race Brothers
2310 W Kearney
Springfield MO 65803

Grainger
1275 Tri State Pkwy
Gurnee IL 60031-9117

Days Inn Ponca
1415 e Bradley
Ponca City OK 74604

Kolar-Henderson Copy Systems
1557 N National
Springfield MO 65803

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